

**Central City Public Schools
Central City, Nebraska**

Pre-Observation Inventory

All certificated staff members should complete this form and submit it to their administrator prior to a prearranged classroom visitation/observation.

Certificated Staff Member _____ Class/Subject _____

Observer _____ Date _____ Room _____

- **Objectives:** Include a statement about what students are expected to know, comprehend, apply or do upon completion of the lesson.

- **Methods:** Include methods of student/certificated staff member interaction (lecture, discussion, small group, etc.)

- **Materials or resources:** Include items used that will enhance instruction (texts, maps, whiteboard, computers, computer projected images, etc.)

- **Anticipated student behaviors:** Include reactions to lessons, concerns, expected involvement, etc.

- **Instruction to supervisor:** Are there any additional items the supervisor may observe? Include information that will help in the evaluation of the effectiveness of the plan.